

 <p>Traralgon College <i>Policy Manual</i></p>	<p>900 ENVIRONMENT POLICIES</p> <p>SMOKING</p>	<p>Page: 1 of 1</p> <p>Issue: 1.0</p> <p>Date: March 2019</p>
--	--	---

Rationale:

Traralgon College recognises the danger smoking and passive smoking causes to health, as well as the need for the school and its staff to provide positive role models to students. Consequently, for the protection of staff and students, as per Victorian workplace legislation smoking is not permitted within any area of the school property, nor at any school related activity or function by students, staff or visitors. Smoking is also not permitted whilst wearing Traralgon College uniform in any public area.

Aims:

- To ensure that all students are made aware of the dangers of smoking.
- To ensure that a fair and reasonable process for responding to incidents of smoking is developed, understood and consistently followed.

Implementation:

- Smoking and passive smoking is dangerous to the health of employees and students.
- The Occupational Health and Safety Act 1985, requires employers to provide a safe work place, and as far as practical, without risks to health. Consequently, smoking is not permitted in any area of the school property, nor at any school related activity or function, by students, staff or visitors. Failure by employees to comply with the Act is an offence.
- In addition, staff members are not permitted to smoke within 4 metres of school boundary line as per legislation, and are not permitted to smoke on any school approved event.
- The health risks associated with smoking will form part of the Health and Physical Education curriculum for all students. Informed choices about smoking will feature amongst the harm minimisation strategies employed in the school's Individual Schools Drug Education Strategy (ISDES), and our "Saying No To Drugs" program will include sections relating to peer pressure and smoking.
- No Smoking signs will be erected at prominent places within the school.
- Our No Smoking policy will be communicated to the community via the school newsletter.
- A combination of counselling and disciplinary measures will accompany any incidents of smoking. They include:

First Offence:

- Student warned by Teacher
- Teacher enters Compass Chronicle Template 'Smoking – First Offence'
- Smoking contract written and signed with Cohort Leader or teacher and signed hard copy to nurse
- QUIT support session with school nurse offered

Second Offence:

- Parent/guardian contacted by phone and advised by Teacher or Cohort Leader
- Teacher enters Compass Chronicle Template 'Smoking – Second Offence'
- Education worksheet to be completed, signed by parent and returned to Cohort Leader or teacher and signed hard copy to nurse
- QUIT support session with school nurse offered

Third Offence:

- Teacher enters Compass Chronicle Template 'Smoking – Third Offence'
- Student suspended for consistently behaving in a way that interferes with the wellbeing, safety or educational opportunities of other students
- Cohort leader leads Return From Suspension meeting
- At Return From Suspension meeting, the student is required to give a short presentation on the risks of smoking

Evaluation:

This policy will be reviewed as part of the school's three year ISDES review cycle.

References:

SOTF Reference Guide – 4.6.8, Exec Memo 302 – Smokefree Workplaces,
Quit campaign – ph: 131 848
Health Victoria - <https://www2.health.vic.gov.au/public-health/tobacco-reform/smoke-free-areas/workplaces-smoke-free>

This policy was last ratified by School Council on....	
--	--