

TRARALGON COLLEGE



2027 Vocational Education & Training VDSS

Course Handbook

Traralgon College can offer the courses in this book with thanks to the following

**TAFE
GIPPSLAND**



See the difference Vocational Education and Training (VET) can make to a student's VCE or VCAL:

www.vcaa.vic.edu.au/getvet

WHAT IS VET?

FEATURES OF VET

- VET is usually a two year program combining general VCE studies with accredited vocational education and training.
- It enables students to complete a nationally recognised vocational qualification (e.g. Certificate II in Screen and Media) and the Victorian Certificate of Education (VCE) or Victorian Certificate of Education Vocational Major (VCE-VM) at the same time.
- VET allows students to go directly into employment or receive credit towards further study.
- Important Industry Specific Skills and workplace skills are learnt through the VET program.

HOW DOES VET WORK?

A VET in Schools program is usually made up of VET units that are delivered by registered training organisations, the student's school or another school.

STRUCTURED WORKPLACE LEARNING (SWL)

Students undertake work with an employer that enables them to demonstrate their acquired skills and knowledge in an industry setting. During Structured Workplace Learning, students will have specific tasks to undertake in order to demonstrate competency. Students will be regularly monitored and may be assessed on the job.

CONTRIBUTION TO THE VCE

- All VET programs contribute to VCE Units that provide credit towards the VCE in the same way as a VCE study.
- Most VET programs can provide credit for VCE Units 1 to 4.
- Some VET programs are scored, while others are unscored.

Vocational Education and Training (VET) refers to enhanced senior school studies that enable secondary students to combine their studies with vocational training.

- VET programs with a Units 3 and 4 sequence can be included in the calculation of your ATAR.
- Scored VET programs give you a study score for the Units 3 and 4 sequence that is achieved through school-assessed coursework and an externally set examination.
- Scored VET programs provide a study score that contributes directly to your ATAR, either as one of your primary four studies or as a fifth or sixth study increment.
- Unscored VET programs do not give you a study score but they can still contribute to your VCE.

CONTRIBUTION TO THE VCE-VM

- All VET courses on offer contribute to the VCE Vocational Major.
- Students undertaking the VCE Vocational Major must complete a minimum of two VET credits (180 nominal hours).



WHY CHOOSE VET?

VET INCREASES STUDENTS' LEARNING POTENTIAL

- Broadens options.
- Develops the students' capacity to make decisions and solve problems.
- Helps students gain confidence and improve communication and interpersonal skills through learning in an adult environment.
- Matches students' interests and career direction through the provision of strong pathways.

VET GIVES NATIONAL QUALIFICATIONS AND SKILLS

- Upon successful completion of the program, students are awarded a nationally accredited vocational training certificate.
- A VET qualification articulates directly into further education and training at TAFE. For example, a Certificate II in Automotive Technology provides students with a pre-apprenticeship in this industry area.
- VET provides access to a range of different technologies related to the workplace.

VET PREPARES STUDENTS FOR THE WORKFORCE

- Expands post-school opportunities.
- Provides the opportunity to trial a career.
- Students explore possible areas of interest, which promote further study and career choices.
- Allows students to develop strong links with industry and local community employers. Students may be offered part time or casual employment.
- Improves employment prospects.
- Helps students gain knowledge of employers' expectations and real working conditions.
- Develops students' capacity for cooperation, teamwork and leadership skill development.
- Assists with the transition from school to work.

ANIMAL CARE & AGRICULTURE

Dog Walker, Veterinary Assistant, Groomer, Kennel Hand, Shelter Attendant, Farm Hand.

AUTOMOTIVE TECHNOLOGY

Mechanic, Electrician, Body Repairer, Air Conditioning Fitter, Parts, Retail, Business Operator, Driver, Mechanical Engineer, Aircraft Engineer.

BEAUTY SERVICES

Beauty Therapist, Salon Assistant, Apprentice Hairdresser, Makeup Artist.

BUILDING AND CIVIL CONSTRUCTION

Apprentice Carpenter, Construction Worker, Industrial Spray Painter, Painter and Decorator, Bricklayer, Civil Plant Operator.

BUSINESS ADMINISTRATION

Receptionist, Payroll Officer, Customer Relations Officer, Administration Assistant.

COMMUNITY SERVICES

Disability Support Worker, Support Worker, Personal Care Assistant, Community Care Worker.

ELECTROTECHNOLOGY

Apprentice Electrician, Electrical Engineer.

ENGINEERING

Fitter and Turner, Welder, Mechanical Fitter.

HORTICULTURE & CONSERVATION MANAGEMENT

Landscaping, Nursery, Parks and Gardens, Turf Management.

HEALTH SERVICES ASSISTANCE

Patient Services Assistant.

HOSPITALITY & COMMERCIAL COOKERY

Bar Attendant, Food and Beverage Attendant, Porter, Catering Assistant, Apprentice Chef.

INFORMATION, DIGITAL MEDIA & TECHNOLOGY

Computer Programmer, Helpdesk, IT Technician, Client Support Officer, User Support Specialist.

MUSIC

Vocalist, Musician, Music Retailer, Promoter, Production Crew Member.

PLUMBING

Apprenticeships selecting from a broad range of specialist areas, e.g., roofing and gas fitting.

SCREEN & MEDIA

Animator, Games Developer, Graphic Designer.

SPORT & RECREATION

Recreation Officer, Personal Trainer, Sporting Events Assistant.

VET COURSE REQUIREMENTS

Students enrolling in a VET program will be required to complete a VET Contract outlining the expected code of conduct and course requirements set out by the provider. It is important that students and parents/carers take the time to read the course requirements and student responsibilities before submitting an enrolment form.

STUDENT ABSENCES

In order to successfully complete the course, students are expected to attend all VET classes. Students who are unwell must obtain a medical certificate and provide a copy to their VET provider and the school.

PUNCTUALITY

All students are expected to arrive at class on time. Students who arrive late will be marked as 'Late' on the roll and may be required to make up the missed class time outside regular class hours.

UNIFORM

Students are expected to attend VET classes in their school uniform or VET uniform, if required by the course and

provided by the RTO. Information about uniforms will be provided as part of the orientation day process and through the VET Teacher.

WORK REQUIREMENTS

All tasks assigned by the trainer are to be completed by the due date.

Students who fail to meet deadlines will be given a warning, and a second submission date will be negotiated.

Students who fail to complete set tasks by the end of the term in which the tasks were set will be withdrawn from the program.

STUDENT BEHAVIOUR

Students will abide by the trainer's rules and the rules of the provider whenever they are on site. This includes meeting Occupational Health and Safety requirements in and out of the classroom. Students are expected to maintain appropriate attitudes and behaviour in accordance with the VET Student Contract.

TRANSPORT ARRANGEMENTS

Students are expected to make their own travel arrangements to and from VET venues.

WORK PLACEMENTS (SWL)

- The time and arrangements for Structured Workplace Learning (SWL) will vary for each program.
- Travel to and from work placements is the responsibility of the student.
- Students are required to source their own work placements but can receive support from the Careers Office at school.
- SWL helps students develop the vocational skills and knowledge learnt in their VET class with an employer in a real working environment.



The SWL Portal is a state-wide **free** website that assists VET students in finding quality Structured Workplace Learning (SWL) employers. These SWL opportunities are available for VET students who are prepared to work and develop their understanding of the workplace. Opportunities may be for one day per week or one or multi week blocks during the school term or school holidays. The SWL Portal offers a range of SWL opportunities to meet your study needs.

Go to www.workplacements.education.vic.gov.au to search for an appropriate employer for your SWL hours. Check that you can travel to the employer's place of business and that the available dates match your SWL needs. If the opportunity is suitable, remember to **SHARE** the SWL opportunity with your careers advisor who will assist you with your SWL Arrangement Form.

FAILURE TO ABIDE BY THE ABOVE REQUIREMENTS MAY RESULT IN A WITHDRAWAL FROM THE PROGRAM.

APPLICATION PROCESS

It is strongly recommended that students who are undecided about a VCE or VCE-VM program select a VET subject as part of their senior school program.

- 1** Attend Course Counselling and, as part of the interview, complete a VET EOI (Expression of Interest) form.
- 2** Confirmation of acceptance will be emailed to students and parents/carers.
- 3** Attend orientation as set out by the RTO.

PLEASE NOTE:

- The following arrangements and course outlines are subject to change. Courses delivered at different sites may include modules which vary from the sample course outline included in this booklet.
- RTO's are correct at the time of printing but are subject to change.
- VET courses are run for the full year. Students are not able to change VET courses during the year. Most VET courses have set enrolment numbers.
- Failure to attend a VET course could result in a student not being able to complete their VCE studies.

HOW TO APPLY

1 All students require a Unique Student Identifier (USI) to enrol in a VET course. To create a USI Number log on to <https://www.usi.gov.au/students/get-a-usi> or obtain your USI ready for your application.

2 Then complete the **VET 2027 Course Application**. This form is used by the RTO to create a registration for you in a VET course for 2027, without it an enrolment can't be created.

3 [VET Expression of Interest Application](#)

New VET students and continuing VET Students must submit an application

PLEASE NOTE: All sections must be completed to allow you to submit



COURSES ON OFFER

Course Code	Certificate	Year 11	Year 12	Scored	Provider	Campus
AHC20122	Certificate II in Agriculture	Y	Y		TAFE Gippsland	W
ACM20121	Certificate II in Animal Care	Y	Y		TAFE Gippsland	M
AUR20720	Certificate II in Automotive Vocational Preparation	Y	Y		Traralgon College	T
22614VIC	Certificate II in Building & Construction (Bricklaying)	Y	Y		TAFE Gippsland	Y
22614VIC	Certificate II in Building & Construction (Carpentry)	Y	Y		TAFE Gippsland	Y
22614VIC	Certificate II in Building & Construction (Painting & Decorating)	Y	Y		TAFE Gippsland	Y
BSB30120	Certificate III in Business	Y	Y	Y	TAFE Gippsland	T
RII20720	Certificate II in Civil Construction	Y	Y		TAFE Gippsland	Y
CHC22015	Certificate II in Community Services	Y			TAFE Gippsland	M
AHC21024	Certificate II in Conservation & Ecosystem Management	Y	Y		TAFE Gippsland	M
SIT20421	Certificate II in Cookery	Y	Y	Y	TAFE Gippsland	M
CHC30121	Certificate III in Early Childhood Education & Care - VDSS	Y	Y		TAFE Gippsland	M
UEE22020	Certificate II in Electrotechnology (Career Start) - VDSS	Y	Y		TAFE Gippsland	M
22632VIC	Certificate II in Engineering Studies (Fabrication & Fitting)	Y	Y	Y	TAFE Gippsland	Y
SHB30121	Certificate III in Hair and Beauty Skill Set	Y	Y		TAFE Gippsland	T
HLT33115	Certificate III in Health Service Assistance	Y	Y	Y	TAFE Gippsland	M
AHC20422	Certificate II in Horticulture	Y	Y		TAFE Gippsland	M
SIT20322	Certificate II in Hospitality - VDSS	Y	Y	Y	TAFE Gippsland	M
ICT30120	Certificate III in Information Technology	Y	Y	Y	Kurnai College	C
22586VIC	Certificate II in Integrated Technologies (3D Printing & Robotics) - VDSS	Y	Y	Y	TAFE Gippsland	W
CUA30920	Certificate III in Music Technology	Y	Y	Y	Lowanna College	N
22569VIC	Certificate II in Plumbing (Pre-apprenticeship)	Y	Y		TAFE Gippsland	M
CUA31020	Certificate III in Screen & Media	Y	Y	Y	TAFE Gippsland	W
SIS30122	Certificate III in Sport, Aquatics and Recreation	Y	Y	Y	Kurnai College	C

Location key					
M	Morwell	T	Traralgon	N	Newborough
Y	Yallourn	W	Warragul	C	Churchill



PROVIDER
TAFE Gippsland

DAYS
Wednesday or Friday

LOCATION
Warragul
Baw Baw Skills Centre

DURATION
2 Years

Clothing & equipment

- Solid, closed in shoes
- Clothing suitable for practical work
- Branded uniform shirt will be supplied
- Students must have access to a computer and Internet. Our preference is for students to bring their laptop.

AHC20122 Certificate II in Agriculture

Gain the practical skills and knowledge required to carry out routine tasks under general supervision within the agricultural industry. During this course, you will have the opportunity to build your professional network through meeting other students and industry specialist guest speakers.

Your learning will also be enhanced through excursions and industry visits. Learn through case studies, peer-to-peer learning and real-life experiences under the guidance of our specialist trainers. This qualification is delivered as a Vocational Education and Training (VET) in Schools program for students who intend to work within the agriculture sector.

Proposed Units

Code	Unit
AHCCHM20v1	Apply chemicals under supervision
AHCWHS201	Participate in work health and safety processes
AHCWRK204	Work effectively in the industry
AHCWRK209	Participate in environmentally sustainable work practices
AHCWRK201	Observe and report on weather
AHCLSK209	Monitor water supplies
AHCLSK202	Care for health and welfare of livestock
AHCINF202	Install, maintain and repair farm fencing
AHCMOM202	Operate tractors
AHCWRK205	Participate in workplace communications
AHCINF201	Carry out basic electric fencing operations
AHCWRK207	Collect and record production data
AHCPMG201	Treat weeds
AHCLSK211	Provide feed for livestock
AHCPCM204	Recognise plants
AHCPGD207	Plant trees and shrubs
AHCSOL203	Assist with soil or growing media sampling and testing
TLID0020	Shift materials safely using manual handling method

Education Pathway

- Certificate III in Agriculture
- Certificate IV in Agriculture

Potential job outcomes

- Farm hand, Stockperson
- Dairy Trades Person

Entry Requirements

- Students must be 16 years of age or older to operate machinery such as tractors, according to manufacture requirements.
- Students will be required to undertake some self paced learning and practical activities outside of school times.

Please note: Changes to proposed units may occur



PROVIDER
TAFE Gippsland

DAYS
Wednesday or Friday

LOCATION
Morwell

DURATION
2 Years

Clothing & equipment

- Solid, closed in shoes
- Sun protection
- Branded uniform shirt will be supplied
- Students should bring the laptop they currently use for Secondary School to their VET DSS class

ACM20121 Certificate II in Animal Care

If you love animals and the idea of working in an animal care role, this course is the place to start. This nationally recognised qualification is the first step towards a career in the animal care industry. You will gain the skills and knowledge required to care for animals in workplaces such as animal shelters, kennels, catteries, sanctuaries and veterinary clinics. During this course, you will have the opportunity to build your professional network through meeting other students and industry specialist guest speakers.

Your classroom-based learning will also be enhanced through excursions and industry visits, case studies, peer-to-peer learning and real-life experiences under the guidance of our specialist trainers.

Proposed Units

Code	Unit
ACMWHS201	Participate in workplace health and safety processes
ACMSUS201	Participate in environmentally sustainable work practices
ACMGEN201	Work in the animal care industry
ACMGEN205	Source and provide information for animal care needs
ACMGEN309	Provide basic animal first aid
ACMSPE316	Provide general care of domestic dogs
ACMSPE320	Provide general care of mammals
ACMGEN202	Complete animal care hygiene routines
ACMGEN203	Feed and water animals
BSBCMM211	Apply communication skills
ACMGEN204	Assist in health care of animals

Education Pathways

- Certificate III in Companion Animal Services
- Certificate IV in Veterinary Nursing

Potential job outcomes

- Animal Carer/Shelter Attendant
- Kennel Hand

Entry Requirements

- Students must have access to a minimum of two types of species of animals, for example a cat, dog or a bird

Please note: Changes to proposed units may occur



PROVIDER
Traralgon College

DAYS
Wednesday

LOCATION
Face to face at
Traralgon College -
Grey St Campus

DURATION
2 Years

ADDITIONAL COSTS
Students are required to
purchase their own steel
cap boots.

**QUALIFICATION
OUTCOME**
Upon satisfactory
completion of all Units,
students may obtain a
national qualification in
Certificate II in
Automotive Vocational
Preparation.

STUDENT SUPPORT
Traralgon College has
dedicated Student Leaders
Wellbeing and Careers
teams committed to
supporting
students throughout
their VET studies and
future pathways.

Please note: Changes to
proposed units may occur

AUR20720 Certificate II in Automotive Vocational Preparation

If you're looking to pursue a career in the automotive industry, our Certificate II in Automotive Studies will give you the hands-on skills you need.

Combining practical experience with theory in a live workshop environment, students will gain the skills and knowledge required to undertake a work-based traineeship or apprenticeship in a range of automotive and related roles.

This course will be delivered and assessed by Traralgon College in partnership with AIET RTO No 121314

Proposed Units

Code	Unit
AURASA102	Follow safe working practices in an automotive workplace
AURTTK102	Use and maintain tools and equipment in an automotive workplace
AURLTA101	Identify automotive mechanical systems and components
AURAE002	Follow environmental and sustainability best practice in an automotive workplace
AURETR103	Identify automotive electrical systems and components.
AURFA103	Communicate effectively in an automotive workplace
AURFA104	Resolve routine problems in an automotive workplace
AURTTA127	Carry out basic vehicle servicing operations
AURETTK003	Operate electrical test equipment
AURETR115	Inspect, test and service batteries
AURTTE007	Dismantle and assemble single cylinder four-stroke petrol engines
AURTTE008	Dismantle and assemble multi-cylinder four-stroke petrol engines
AURETR006	Solder electrical wiring and circuits
AURTTB007	Remove and replace brake assemblies
AURTTJ003	Remove and replace wheel and tyre assemblies

Education Pathways

- Further VET Courses
- Automotive Apprenticeship

Potential job outcomes

- Automotive Technician
- Vehicle Service Assistant
- Motor Sport Technician's Assistant



PROVIDER
TAFE Gippsland

DAYS
Wednesday or Friday

LOCATION
Yallourn

DURATION
2 Years

Clothing & equipment

- Student must supply own safety boots and long pants
- Branded uniform shirt, safety glasses, gloves and ear protection will be supplied
- Safety gear must be worn to all classes
- Students must have access to a laptop

22614VIC Certificate II in Building & Construction Pre-Apprenticeship (Bricklaying)

This course provides learners with the basic industry specific skills and knowledge to enable transition into an apprenticeship in the bricklaying industry, and includes learning the techniques required, using bricks and masonry blocks, to complete practical tasks.

Learners will also develop communication, teamwork, planning, organisational and self-management skills in preparation for employment. This qualification is designed to provide a head start in finding employment or an apprenticeship in bricklaying or related fields.

Proposed Units

Code	Unit
CPCCCM1014A	Conduct workplace communication
CPCCCM1015A	Carry out measurements and calculations
CPCCCM2006	Apply basic levelling procedures
CPCCOHS2001	Apply OHS requirements, policies and procedures in the construction industry
CPCCWHS1001	Prepare to work safely in the construction industry
HLTAID002	Provide basic emergency life support
VU23313	Interpret and apply basic plans and drawings
VU22014	Prepare for work in the building and construction industry
VU22017	Identify and handle bricklaying tools and equipment
VU22018	Apply basic bricklaying techniques
VU22021	Apply masonry blockwork techniques

Please note: Changes to proposed units may occur

Education Pathways

- Certificate III in Building and Construction Bricklaying

Potential job outcomes

- Bricklayer



PROVIDER
TAFE Gippsland

DAYS
Wednesday or Friday

LOCATION
Yallourn

DURATION
2 Years

Clothing & equipment

- Steel cap boots
- Overalls or drill pants
- Safety glasses and equipment will be supplied

22614VIC Certificate II in Building & Construction Pre-Apprenticeship (Carpentry)

Learn the basic skills in construction industry, including workplace health and safety, the safe use of hand and power tools, and practical construction tasks. Students complete hands-on projects such as basic sub floors and wall frames, while developing communication, teamwork, planning and self-management skills.

This program prepares students for entry into a Certificate III in Carpentry apprenticeship or further training.

Proposed Units

Code	Unit
CPCCCM1014A	Conduct workplace communication
CPCCCM2006	Apply basic levelling procedures
CPCCOHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPCCWHS1001	Prepare to work safely in the construction industry
VU22014	Prepare for work in the building and construction industry
VU22016	Erect and safely use working platforms
VU22015	Interpret and apply basic plans and drawings
VU22022	Identify and handle carpentry tools and equipment
CPCCCM1015A	Carry out measurements and calculations
VU22023	Perform basic setting out
VU22024	Construct basic sub-floor
VU22025	Construct basic wall frames

Education Pathways

- Certificate III in Carpentry (Apprenticeship)
- Certificate IV in Building and Construction

Potential job outcomes

- Apprentice Carpenter
- Construction Worker

Please note: Changes to proposed units may occur



PROVIDER
TAFE Gippsland

DAYS
Wednesday

LOCATION
Yallourn

DURATION
2 Years

Clothing & equipment

- Student must supply own safety boots and long pants
- Branded uniform shirt, safety glasses and ear protection will be supplied
- Safety gear must be worn to all classes
- Students must have access to a computer and Internet

Please note: Changes to proposed units may occur

22614VIC Certificate II in Building & Construction Pre-Apprenticeship (Painting & Decorating)

This course provides learners with the basic skills required for the painting and decorating industry. You will gain the skills needed for entry-level employment as a painter and decorator, including experience across a range of activities such as using power tools, preparing surfaces, clear timber finishing, spray painting and paper hanging. This course is designed to provide a head start on finding employment or an apprenticeship in the painting and decorating industry.

Proposed Units

Code	Unit
CPCCWHS1001	Prepare to work safely in the construction industry
HLTAID010	Provide basic emergency life support
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
VU23313	Interpret and apply basic plans and drawings
CPCCOM1015	Carry out measurements and calculations
CPCCOM1014	Conduct workplace communication
VU23314	Erect and safely use working platforms
CPCCCM2006	Apply basic levelling procedures
VU23312	Prepare for work in the building and construction industry
VU23334	Develop basic timber staining and clear finishing skills
VU23335	Develop basic protective metal coating skills
VU23336	Apply basic spray painting skills
VU23337	Apply basic wallpaper
VU23331	Apply basic surface preparation skills for painting and decorating
VU23330	Identify and handle painting & decorating tools and equipment
VU23332	Mix paint colours
VU23333	Develop basic paint application techniques

Education Pathways

- Certificate III in Painting and Decorating
- Certificate IV in Building and Construction

Potential job outcomes

- Painter & Decorator
- Industrial Spray Painter

BSB30120 Certificate II in Business



PROVIDER
TAFE Gippsland

DAYS
Wednesday

LOCATION
Traralgon

DURATION
2 Years

Want the skills to start your own business or succeed in a business role when you've finished school?

The Certificate III in Business will equip you with the knowledge and skills to succeed in a range of business and administration roles.

The blended delivery of this course (mostly online with some face-to-face learning) allows you to attend classes no matter where you are in Gippsland.

Proposed Units

Code	Unit
SIRXCEG002	Assist with customer difficulties
BSBSUS211	Participate in sustainable work practices
BSBWHS311	Assist with maintaining workplace safety
BSBTWK301	Use inclusive work practices
BSBTEC202	Use digital technologies to communicate in a work environment
BSBPEF301	Organise personal work priorities
BSBPEF201	Support personal wellbeing in the workplace
BSBOPS304	Deliver and monitor a service to customers
BSBFIN301	Process financial transactions
BSBCRT311	Apply critical thinking skills in a team environment
BSBXCM301	Engage in workplace communication
BSBTEC301	Design and produce business documents
BSBINS302	Organise workplace information

Clothing & equipment

- Please bring your own laptop or tablet if possible.

Please note: Changes to proposed units may occur

Education Pathways

- Certificate IV in Business
- Certificate IV in Accounting and Bookkeeping

Potential job outcomes

- Administration
- Office Assistant
- Customer Service Assistant

RII20720 Certificate II in Civil Construction



PROVIDER
TAFE Gippsland

DAYS
Wednesday

LOCATION
Yallourn

DURATION
2 Years

This qualification provides students with an overview of working in an operational role within the civil construction industry. Civil construction labourers assist tradespeople on construction sites by performing a wide range of manual tasks such as excavating, taking measurements, reading plans and using tools and equipment. This program also provides a pathway into further training as an apprentice or trainee within the civil construction industry.

Proposed Units

Code	Unit
CPCCWHS1001	Prepare to work safely in the construction industry
RIIBEF201E	Plan and organise work
RIICCM201E	Carry out measurements and calculations
RIIWHS201E	Work safely and follow WHS policies and procedures
RIICOM201E	Communicate in the workplace
RIISAM204E	Operate Small Plant and Equipment
RIICCM202E	Identify, locate and protect underground services
RIICCM209E	Carry out concrete work
RIICCM203E	Read and interpret plans and job specifications
RIICCM205F	Carry out manual excavation
RIICCM207E	Spread and compact materials manually
RIICCM208E	Carry out basic levelling
RIICCM206E	Support plant operations
RIISAM203E	Use hand and power tools
RIIWHS205E	Control traffic with stop-slow bat
RIIWMG203E	Drain and de-water civil constitution site
RIIWHS302E	Implement traffic management plan

Clothing & equipment

Student must supply:

- Safety boots
- Wet weather gear
- Hat (sun protection)

TAFE Gippsland will supply:

- Branded shirt, safety glasses, gloves, sunscreen and ear protection supplied

Education Pathways

- Certificate III in Civil Construction
- Certificate III in Civil Construction Plant Operations
- Certificate IV in Civil Construction

Potential job outcomes

- Civil plant operator
- Civil engineer

Please note: Changes to proposed units may occur

CHC22015 Certificate II in Community Services

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GIPPSLAND**

PROVIDER
TAFE Gippsland

DAYS
Wednesday

LOCATION
Morwell

DURATION
2 Years

Completing the CHC22015 Certificate II in Community Services provides foundational skills for entry-level roles in the community services sector, with a focus on communication, basic client support, and understanding community needs. Graduates can pursue roles such as community services assistant, support worker (under supervision), or administrative support within organisations delivering social, health, or welfare services.

The qualification also develops employability skills valued across a range of sectors, including teamwork, ethical practice, and cultural awareness. Importantly, it serves as a pathway to further study, enabling progression to higher-level qualifications

Proposed Units

Code	Unit
CHCCOM001	Provide first point of contact
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS001	Participate in workplace health and safety
BSBWOR202	Organise and complete daily work activities
BSBWOR201	Manage personal stress in the workplace
HLTAID010	Provide basic emergency life support
CHCDIS0003	Support community participation and social inclusion
CHCCDE003	Work within a community development framework
CHCCOM002	Use communication to build relationships

Clothing & equipment

- Students must have access to a computer and internet

Please note: Changes to proposed units may occur

Education Pathways

- Certificate III in Community Services

Potential job outcomes

- Individual Support
- Personal Care Assistant
- Community Care Worker

AHC21020 Certificate II in Conservation & Ecosystem Management

**TAFE
GIPPSLAND**

PROVIDER
TAFE Gippsland

DAYS
Wednesday

LOCATION
Morwell

DURATION
2 Years

Do you want to look after the environment? Then this hands-on course is for you. Learn practical skills in native seed collection and propagation, bushland restoration, native plant and wildlife identification, pest plant control, fencing and maintaining structures, using maps, and much more.

Pathways may include employment in roles such as Assistant Land Management Officer, Assistant Conservation Worker, or Assistant Parks and Wildlife Officer. Come and get your hands dirty.

Proposed Units

Code	Unit
AHCBIO203	Inspect and clean machinery, tools and equipment to preserve biosecurity
AHCNSY206	Care for nursery plants
AHCLPW201	Operate a handheld GPS device
AHCPCM204	Recognise plants
AHCNSY207	Undertake propagation activities
AHCECR201	Capture digital media for fieldwork
AHCWRK205	Participate in workplace communications
AHCPGD201	Plant trees and shrubs
AHCMOM204	Undertake Operational Maintenance Of Machinery
AHCMOM203	Operate basic machinery and equipment
AHCCHM201	Apply chemicals under supervision
AHCPMG201	Treat weeds
AHCWRK209	Participate in environmentally sustainable work practices
AHCWHS201	Participate in work health and safety processes
AHCLSC205	Install Tree Protection Devices

Education Pathways

- Certificate III Conservation and Land Management
- Diploma of Conservation and Land Management

Potential job outcomes

- Indigenous land management
- Lands, parks and wildlife roles
- Project firefighter

Clothing & equipment

- Solid, closed in shoes (work boots)
- Hat and sunscreen
- Branded uniform shirt, safety glasses, gloves and ear protection supplied

Please note: Changes to proposed units may occur

SIT20322 Certificate II in Cookery



PROVIDER

TAFE Gippsland

DAYS

Wednesday

LOCATION

Morwell

DURATION

2 Years

This nationally recognised VET in Schools program gives you the opportunity to gain credit towards a VCE and a nationally recognised Vocational Education and training (VET) qualification.

Attend a TAFE Gippsland campus one day per week to learn basic food preparation and cookery skills, with a strong focus on industry hygiene, health and safety work practices, principles of cookery and restaurant operations.

Gain the entry level skills and knowledge required to work in a busy commercial kitchen environment with this hands-on course.

Proposed Units

Code	Unit
SITHCCC034	Work effectively in a commercial kitchen
SITHCCC030	Prepare vegetable, fruit, eggs and farinaceous dishes
SITHCCC029	Prepare stocks, sauces and soups
SITHCCC028	Prepare appetisers and salads
SITXWHS005	Participate in safe work practices
SITXINV006	Receive, store and maintain stock
SITXFSA005	Use hygienic practices for food safety
SITHKOP009	Clean kitchen premises and equipment
SITHCCC027	Prepare dishes using basic methods of cookery
SITHCCC023	Use food preparation equipment
SITHCCC025	Prepare and present sandwiches
SITHCCC024	Prepare and present simple dishes
SITHCCC026	Package prepared foodstuffs

Clothing & equipment

- Black, slip resistant, dress shoe
- Chef jacket, trousers, chef hat, apron and neckerchief will be supplied
- Students must have access to a computer and Internet

Please note: Changes to proposed units may occur

Education Pathways

- Certificate III in Commercial Cookery

Potential job outcomes

- Kitchen hand
- Apprentice chef
- Catering assistant



PROVIDER
TAFE Gippsland

DAYS
Wednesday

LOCATION
Morwell

DURATION
2 Years

CHC30121 Certificate III in Early Childhood Education & Care - VDSS

Turn your aspiration to work with children into a reality with this nationally recognised qualification.

With demand for Early Childhood on the rise, gaining essential skills in this area will put you ahead of the pack.

Build your confidence in face-to-face, practical classes and develop the in-demand skills required to work in this rewarding profession. You'll learn how to communicate with children and develop relationships through positive interactions, support their health, safety and wellbeing as well as your legal and ethical obligations.

Proposed Units

Code	Unit
CHCDIV001	Work with diverse people
HLTWHS001	Participate in workplace health and safety
HLTAID012	Provide first aid in an education and care setting
CHCECE030	Support inclusion and diversity
CHCECE034	Use an approved learning framework to guide practice
CHCECE037	Support children to connect with the natural environment
CHCECE038	Observe children to inform practice
CHCECE056	Work effectively in children's education and care

Clothing & equipment

- Branded uniform shirt will be supplied

Please note: Changes to proposed units may occur

Education Pathways

- Diploma of Early Childhood Education and Care
- Bachelor of Early Childhood Studies

Potential job outcomes

- Early Childhood Educator or Kindergarten Assistant
- Nanny
- Family Day Care
- Support Worker



PROVIDER
TAFE Gippsland

DAYS
Wednesday or Friday

LOCATION
Morwell

DURATION
2 Years

Clothing & equipment

- Solid closed in shoes
- Safety gear must be worn to all classes
- Branded uniform shirt, safety glasses and ear protection will be supplied

Please note: Changes to proposed units may occur

UEE22020 Certificate II in Electrotechnology (Career Start) - VDSS

This pre-apprenticeship course for VET Delivered to School Students (VDSS) will give you a head start in the industry as you learn practical workplace skills involving basic hand and power tools, and the necessary knowledge to get your foot in the door.

You'll also learn basic interview skills and resume writing to enhance your job seeking techniques when you're ready to enter the workforce.

Students are expected to demonstrate basic literacy and numeracy skills appropriate for a VET Certificate II program. This includes reading and following instructions, completing short written responses, and applying basic numeracy skills for measurements. This typically aligns with a strong Year 9 NAPLAN result or an equivalent school assessment

Proposed Units

Code	Unit
UEECD0007	Apply work health and safety regulations, codes and practices in the workplace
UEECD0038	Provide solutions and report on routine electrotechnology problems
CPCCWHS1001	Prepare to work safely in the construction industry
UEECD0052	Use routine equipment/plant/technologies in an energy sector environment
UEECD0046	Solve problems in single path circuits
UEECD0021	Identify and select components, accessories and materials for energy sector work activities
UEECD0009	Carry out routine work activities in an energy sector environment
UEERE0021	Provide basic sustainable energy solutions for energy reduction in residential premises
UEECD0035	Provide basic instruction in the use of electrotechnology apparatus
BSBOPS203	Deliver a service to customers
UEECD0020	Fix and secure electrotechnology equipment
UEERL0001	Attach cords and plugs to electrical equipment for connection to a single phase 230 volt supply
UEECD0019	Fabricate, assemble and dismantle utilities industry components

Education Pathways

- Certificate III in Electrotechnology Electrician (Apprenticeship)
- Diploma of Electrical and Instrumentation

Potential job outcomes

- Electrician
- Electrical Engineer

22632VIC Certificate II in

Engineering Studies (Fabrication & Fitting)



PROVIDER

TAFE Gippsland

DAYS

Wednesday or Friday

LOCATION

Yallourn

DURATION

2 Years

This qualification will enable you to learn the basics of welding and metal fabrication, while also developing basic fitting and turning skills, including working from detailed drawings.

You will gain skills in the use of hand and power tools while undertaking practical tasks.

This course is suited to learners looking to follow a career within the engineering industry.

Proposed Units

Code	Unit
VU23475	Safely use hand tools and hand held power tools for general engineering applications
VU23476	Report on the sectors and employment in the manufacturing, engineering and related industries
VU23477	Interpret and prepare basic two and three dimensional engineering drawings
VU23478	Perform basic machining processes
VU23479	Apply basic fabrication techniques
VU22481	Apply occupational health and safety principles in an engineering environment
VU23480	Perform intermediate engineering computations
MEMPE006	Undertake a basic engineering project
VU23482	Produce basic engineering components and products using fabrication and machining operations

Clothing & equipment

- Safety boots
- Overalls or drill pants
- Branded uniform shirt, safety glasses and ear protection will be supplied

Please note: Changes to proposed units may occur

Education Pathways

- Certificate III in Engineering (Fabrication Trade)
- Certificate III in Engineering (Mechanical Trade)
- Certificate III in Marine Craft Construction

Potential job outcomes

- Fitter & Turner
- Mechanical Fitter
- Welder

SHB30121 Certificate III in Hair and Beauty Skills Set



PROVIDER
TAFE Gippsland

DAYS
Wednesday or Friday

LOCATION
Traralgon

DURATION
2 Years

Dreaming of a career in the hair and beauty industry but can't decide which course is right for you? Or maybe you have a passion for hairstyling and makeup and would love to see what a career in the industry would be like? This skill set has been designed for you!

This course offers 12 units from the Hairdressing and Beauty Training Package as part of a two-year skill set program. Once you have successfully completed this skill set, you will have a greater understanding of both industries and be able to pathway into one of the hair or beauty courses at TAFE Gippsland with credits for multiple units.

Proposed Units

Code	Unit
SIRXSL001	Sell to the retail customer
SHBXIND005	Communicate as part of a salon team
SHBXIND003	Comply with organisational requirements within a personal services environment
SHBBMUP011	Design and apply remedial camouflage makeup
SHBHDES002	Braid hair
SHBBMUP009	Design and apply makeup
SHBBMUP010	Design and apply makeup for photography
SHBXCCS007	Conduct salon financial transactions
SHBXCCS008	Provide salon services to clients
SHBXCCS009	Greet and prepare clients for salon services
SHBBFAS004	Provide lash and brow services
SIRRMER001	Produce visual merchandise displays

Clothing & equipment

- Uniform tunic will be supplied
- Skin Deep learning resources
- Logbook
- Makeup, brush set and classroom product and materials supplied
- Hairstyling kit

Please note: Changes to proposed units may occur

Education Pathways

- Certificate II Salon Assistant
- Certificate III Hairdressing
- Certificate III Beauty Services
- Certificate IV Beauty Services
- Diploma of Beauty Therapy

Potential job outcomes

- Beauty Therapist, Hairdresser, Salon Assistant, Makeup Artist

HLT33115 Certificate III in Health Services Assistance



PROVIDER

TAFE Gippsland

DAYS

Wednesday or Friday

LOCATION

Morwell

DURATION

2 Years

This qualification is designed as an entry level pathway for students considering a career in the healthcare or community services sectors.

It provides foundational knowledge and skills to prepare students for further study and future employment within health related environments.

Proposed Units

Code	Unit
HLTWHS001	Participate in workplace health and safety
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF006	Apply basic principles and practices of infection prevention and control
BSBWOR301	Organise personal work priorities and development
CHCCCS002	Assist with movement
HLTAAP001	Recognise healthy body systems
BSBMED301	Interpret and apply medical terminology appropriately
HLTHPS001	Take clinical measurements

Clothing & equipment

- Solid, closed toe shoes
- Branded uniform shirt will be supplied
- Students will need to comply with dress regulations when on Structured Workplace Learning
- Students must have access to a computer and internet

Education Pathways

- Certificate IV in Allied Health Assistance
- Certificate IV in Leisure and Health
- Certificate III in Individual Support

Potential job outcomes

- Individual Care
- Patient Support
- Orderly

Please note: Changes to proposed units may occur

AHC20422 Certificate II in Horticulture



PROVIDER
TAFE Gippsland

DAYS
Wednesday

LOCATION
Morwell

DURATION
2 Years

Experience what the horticulture industry has to offer. You'll work closely with teaching staff to create and maintain garden beds while learning vital nursery and orchard skills. You will put your new knowledge into practice straight away, increasing your confidence and employment opportunities. This course involves hands on learning, both outdoors and indoors, enabling students to develop and practice skills, including machinery operation, plant growth, soils, diseases and pests.

Proposed Units

Code	Unit
AHCPGD207	Plant trees and shrubs
AHCPGD208	Prepare and maintain plant display
AHCPGD209	Prune shrubs and small trees
AHCPMG201	Treat weeds
AHCPMG202	Treat plant pests, diseases and disorders
AHCWRK211	Participate in environmentally sustainable work practices
AHCWRK213	Participate in workplace communications
AHCIRG221	Assist with pressurised irrigation operations
AHCWHS202	Participate in workplace health and safety processes
AHCMOM203	Operate basic machinery and equipment
AHCNSY207	Undertake propagation activities
AHCNSY206	Care for nursery plants
AHCPCM204	Recognise plants
AHCCHM201	Apply chemicals under supervision
AHCSOL203	Assist with soil or growing media sampling and testing

Clothing & equipment

- Solid, closed in shoes
- Clothing suitable for practical work
- Students must have access to a computer and Internet. Our preference is for students to bring their laptop.

Please note: Changes to proposed units may occur

Education Pathways

- Certificate III in Horticulture
- Certificate IV in Horticulture
- Diploma of Conservation and Ecosystem Management

Potential job outcomes

- Horticulturist, Garden Hand, Nursery Worker

SIT20322 Certificate II in Hospitality - VDSS

**TAFE
GIPPSLAND**

PROVIDER
TAFE Gippsland

DAYS
Wednesday

LOCATION
Morwell

DURATION
2 Years

Clothing & equipment
• Solid, closed toe shoes

Considering working part time in hospitality? Looking for a short-term career path when you go off to university? Or perhaps you would like to take on a traineeship or apprenticeship after completing school? If you answered yes to any of these, then the Certificate II in Hospitality may be the course for you.

Undertaken as part of VET Delivered to School Students (VDSS) program, Certificate II in Hospitality students will learn on campus one day per week to gain the entry level skills and knowledge required to work in the hospitality industry. Students will work in one of our first-class training restaurants, working with real customers. Our industry-experienced trainers will show you what it takes to work in a top-notch cafe, pub, club or restaurant.

Proposed Units

Code	Unit
SITXFIN007	Process financial transactions
SITHFAB036	Provide advice on food
SITHFAB027	Serve food and beverage
SITHFAB022	Clean and tidy bar areas
SITHFAB024	Prepare and serve non-alcoholic beverages
SITHFAB021	Provide responsible service of alcohol
SITXCCS011	Interact with customers
SITHIND007	Use hospitality skills effectively
SITHFAB025	Prepare and serve espresso coffee
SITXCCS014	Provide service to customers
SITXFSA005	Use hygienic practices for food safety
SITXWHS005	Participate in safe work practices
SITCOM007	Show social and cultural sensitivity
SITHIND006	Source and use information on the hospitality industry
BSBTWK201	Work effectively with others

Education Pathways

- Certificate III in Hospitality
- Diploma of Hospitality

Potential job outcomes

- Bar attendant
- Food & beverage attendant
- Porter
- Catering assistant

Please note: Changes to proposed units may occur

ICT30120 Certificate III in Information Technology



PROVIDER
Kurnai College

DAYS
Wednesday

LOCATION
Churchill

DURATION
2 Years

Clothing & equipment

- Please bring your own laptop or tablet if possible.

This course is designed to provide students with the skills and knowledge to be competent in ICT technical functions such as general programming, networking, and web technologies. Some of the units you will study include using a range of computer software, applying ICT to solve problems, and maintaining computers and computer systems.

The program is suitable for serious IT enthusiasts and provides meaningful insights into some of the more common specialisations, enabling participants to use this base knowledge and skills to pursue a career or further study in specialist fields such as software engineering, gaming, coding, programming, technical support, data management, network management, information security, and more.

Proposed Units

Code	Unit
BSBXTW301	Work in a team
ICTICT213	Use computer operating systems and hardware
ICTICT214	Operate application software packages
ICTSAS308	Run standard diagnostic tests
BSBXCS303	Securely manage personally identifiable information and workplace information
BSBCRT301	Develop and extend critical and creative thinking skills
ICTPRG302	Apply introductory programming techniques
ICTSAS310	Install, configure and secure a small office or home office network
ICTSAS305	Provide ICT advice to clients
ICTSAS309	Maintain and repair equipment and software
ICTSAS304	Provide basic system administration
ICTICT313	Identify IP, ethics and privacy policies in ICT environments

Education Pathways

- Certificate IV in Information Systems
- Diploma of Information Technology

Potential job outcomes

- Computer Technician
- Client Support Officer
- User Support Office
- Web Developer

Please note: Changes to proposed units may occur



PROVIDER
TAFE Gippsland

DAYS
Wednesday

LOCATION
Warragul Baw Baw
Skills Centre

DURATION
2 Years

Clothing & equipment

- Branded uniform top will be provided
- Long pants
- Solid, closed in shoes

Please note: Changes to proposed units may occur

22586VIC Certificate II in

Integrated Technologies (3D Printing & Robotics) - VDSS

This pre-apprenticeship course for VET Delivered to School Students (VDSS) will give you a head start in the industry as you learn practical workplace skills involving the use of basic hand and power tools, along with the knowledge needed to get your foot in the door.

You'll also learn basic interview skills and resume writing to enhance your job seeking techniques when you're ready to enter the workforce.

Proposed Units

Code	Unit
VU23113	Carry out an integrated technology project
VU23112	Use Computer Aided Drafting and Design software applications in integrated technologies work
VU23111	Apply electrotechnology knowledge and skills in integrated technologies work
VU23110	Use routine work practices in an integrated technologies environment
VU23109	Prepare to work in an integrated technologies environment
UEECD0007	Apply work health and safety regulations, codes and practices in the workplace
VU22340	Use 3D printing to create products
ICTPRG302	Apply introductory programming techniques
ICTSAS309	Maintain and repair ICT equipment and software
VU22674	Explore applications and operation of the Internet of Things (IoT)

Education Pathways

- Certificate III in Engineering
- Certificate III in Electrotechnology

Potential job outcomes

- Electrician
- Computer Programmer
- Megatronics Engineering
- Engineer

CUA30920 Certificate III in Music Technology



PROVIDER
Lowanna College

DAYS
Wednesday

LOCATION
Newborough

DURATION
1 Year

Clothing & equipment

- Please bring your own laptop or tablet if possible.

The Certificate III in Music Technology assists students in developing a wide range of competencies across a variety of work contexts within the music industry, as well as in environments that require skills in music performance, music creation and composition, sound production, or the music business.

The qualification is suited to students with a broad interest in music who are keen to further develop their skills in their chosen area of interest, whether that involves preparing for performances, recording and mixing music, or repairing and maintaining audio equipment for live music events. Depending on the electives chosen, the Certificate III in Music allows for specialisations in performance, sound production, and music creation and composition.

Proposed Units

Code	Unit
CUACMP311	Implement copyright arrangements
CUAIND313	Work effectively in the music industry
CUAIND314	Plan a career in the creative arts industry
CUAMPF213	Perform simple repertoire in ensembles
CUAMCP311	Create simple musical compositions
CUAMCF314	Make music demos
CUAMPF311	Develop technical skills for musical performances
CUAMPF312	Prepare for musical performances
CUAMPF315	Develop and perform musical improvisation
CUAMPF412	Develop and apply stagecraft skills
CUAMPF414	Perform music as part of a group
CUAMPF417	Perform music as a soloist

Education Pathways

- Certificate IV in Music
- Diploma of Arts (Music)
- Bachelor of Arts (Music)

Potential job outcomes

- Studio Assistant
- Performer
- Producer
- Stagehand
- Sound & Lighting technician

Please note: Changes to proposed units may occur



PROVIDER
TAFE Gippsland

DAYS
Wednesday or Friday

LOCATION
Morwell

DURATION
2 Years

Clothing & equipment

- Student must supply own safety boots and overalls or drill pants
- Branded uniform shirt, safety glasses, gloves and ear protection will be supplied
- Safety gear must be worn to all classes
- Students should bring their laptop

Please note: Changes to proposed units may occur

22569VIC Certificate II in Plumbing (Pre-apprenticeship)

Prep for your plumbing apprenticeship with this Certificate II in Plumbing (Pre-apprenticeship).

This course will give you the skills and knowledge required for entry into a Certificate III in Plumbing apprenticeship in one of the many sectors of the plumbing industry.

Proposed Units

Code	Unit
BSBWRT311	Write simple documents
CPCCOM1015	Carry out measurements and calculations
CPCCWHS2001	Apply WHS requirements, policies and procedures in the construction industry
CPCCWHS1001	Prepare to work safely in the construction industry
CPCPCM2039	Carry out interactive workplace communication
CUAACD313	Produce technical drawings
HLTAID010	Provide basic emergency life support
VU23978	Apply basic sheet metal practices
VU23979	Cut and penetrate building materials and structures
VU23980	Fabricate simple plumbing pipe systems
VU23981	Identify career pathways in the plumbing industry
VU23982	Perform basic oxy-acetylene welding and cutting
VU23983	Prepare to work in the plumbing industry
VU23984	Use and apply basic levelling equipment for plumbing
VU23985	Use basic electric welding equipment and techniques
VU23986	Use basic plumbing hand tools
VU23987	Use basic power tools
VU23988	Use plumbing pipes, fittings and fixtures for basic plumbing installations
CPCCOM2001	Read and interpret plans and specifications

Education Pathways

- Certificate III in Plumbing (Apprenticeship)
- Certificate IV in Plumbing and Services

Potential job outcomes

- Plumber
- Gasfitter
- Refrigeration mechanic



PROVIDER
TAFE Gippsland

DAYS
Wednesday

LOCATION
Warragul

DURATION
2 Years

Clothing & equipment

- Branded uniform top will be provided
- Long pants
- Solid, closed in shoes
- USB memory stick provided

CUA31020 Certificate III in Screen and Media

Break into the vibrant digital media industry with a Certificate III in Screen and Media.

Kickstart your pathway towards a career as a Web Developer, Multimedia Designer or Digital Animator. This is also a great way to improve your information and communications technology (ICT) skills, helping to make you more employable.

Proposed Units

Code	Unit
CUAWHS312	Apply work health and safety practices
CUADIG312	Author interactive sequences
CUADES302	Explore and apply the creative design process to 2D forms
CUAANM313	Create 3D digital models
BSBCRT311	Apply critical thinking skills in a team environment
CUAIND311	Work effectively in the creative arts industry
CUAANM302	Create 3D digital animations
CUADIG304	Create visual design components
CUAANM301	Create 2D digital animations
CUAWRT301	Write content for a range of media
CUAACD201	Develop drawing skills to communicate ideas

Please note: Changes to proposed units may occur

Education Pathways

- Certificate IV in Screen and Media
- Diploma of Screen and Media
- Diploma of Graphic Design

Potential job outcomes

- Animator
- Games developer
- Graphic designer



PROVIDER
Kurnai College

DAYS
Wednesday

LOCATION
Churchill

DURATION
2 Years

SIS30122 Certificate III in Sport, Aquatics and Recreation

This course is for students who are passionate about health and fitness, general wellbeing, or just have a love of sport. Students will learn a range of skills needed to work in settings such as fitness centres, sporting grounds, leisure and aquatic centres, and community recreation centres. Successful completion of this qualification opens the door to a diverse range of employment and further study opportunities.

In the first year of study students will undertake the Pool Lifeguard Skill Set delivered by Lifesaving Victoria, including First Aid.

Proposed Units

Code	Unit
BSBWHS308	Participate in WHS hazard identification, risk assessment and risk control processes
HLTWHS001	Participate in workplace health and safety
SISCCCS004	Provide quality service
SISXEMR003	Respond to emergency situations
SISXFAC006	Maintain activity equipment
SISXIND011	Maintain sport, fitness and recreation industry knowledge
BSBPEF301	Organise personal work priorities
SISOFLD001	Assist in conducting recreation sessions
SISSPAR009	Participate in conditioning for sport
SISSSOF002	Continuously improve officiating skills and knowledge
SISXPLD001	Provide hire equipment for activities
SISXPLD002	Deliver recreation sessions
SISXPLD004	Facilitate Groups
SISSSC0001	Conduct sport coaching sessions with foundation level participants

Education Pathways

- Certificate III in Sport & Recreation

Potential job outcomes

- Outdoor activity assistant
- School camp activity assistant
- Watersports activities assistant

Clothing & equipment

- Please bring your own laptop or tablet if possible.

Please note: Changes to proposed units may occur